

# Moving Inventory



ATLAS TRANSFER & STORAGE CO.

Names of All Customers

Phone Contact      Cell       Home       Other

Email Address

Origin Address

Extra Origin Address

Storage Pick Up      Yes      No

Delivery Address

Extra Delivery Address

Storage Delivery      Yes      No

At Origin: Will an 80' tractor trailer be able to legally park and maneuver safely at your location?      Yes      No

At Delivery: Will an 80' tractor trailer be able to legally park and maneuver safely at your location?      Yes      No

Origin:      Gated/Community Name/Code

Destination: Gated/Community Name/Code

	Origin	
Elevator:	Yes	No
Stairs:	Yes	No

	Destination	
Elevator:	Yes	No
Stairs:	Yes	No

Is this an International shipment?      Yes      No

Preferred Move Dates (Required)

## LIVING ROOM

	Qty.	Dimensions		Notes
Artificial Plants				
Bar Cart				
Bar Refrigerator				
Bar Portable		X	X	
Bar Stool				
Bean Bag				
Bench				
Bookcase / Bookshelf		X	X	

Buffet		X	X
Hutch		X	X
Cabinet, Cocktail		X	X
Cabinet, Curio		X	X
Cabinet, Large		X	X
Cabinet, Small		X	X
Chair			
Chair, Arm			
Chair, Lounge			
Chair, Desk			
Chair, Occasional			
Chair, Overstuffed			
Chair, Recliner			
Chair, Rocker			
Chair, Wingback			
Clock		X	X
Clock, Grandfather		X	X
Desk		X	X
DVD / VCR			
Electronic Keyboard			
Electronics			
Entertainment Center		X	X
Fireplace, Electric			
Fireplace Equipment			
Footstool			
Game System			
Hat / Coat Rack			
Lamp, Floor			
Lamp, Table			
Organ			
Ottoman		Large	Small
Painting / Picture / Art Work		X	X
Piano		Baby Grand Spinnet Player	Grand Upright

Piano Bench			
Rug		Large	Small
Sofa		Cushion Count	
Sofa, Futon			
Sofa, Hide-A-Bed			
Sofa, Love Seat			
Sofa, Section			
Speaker			
Table, Coffee			
Table, Drop		X	X
Table, End		X	X
Table, Glass / Marble		X	X
Table, Nestled Set			
TV Flat Screen Over 55"			
TV Flat Screen Under 54"			
TV Plasma			
TV Regular Large Back			
TV Tray Set			
Wall Unit			
Extra Items Not Listed	<i>Refer to Page 9 to List</i>		

## BEDROOMS

	Qty.	Dimensions		Notes
		Mattress Count / Size	Box Spring Count	
Bed, Bunk				
Bed, Child				
Bed, Twin				
Bed, Full				
Bed, Queen				
Bed, King				
Bed, CA King				
Bed, Foot-board				
Bed, Frame				
Bed, Headboard				

Bed, Roll-away			
Cabinet, Jewelry			
Chair			
Chest			
Chest of Drawers			
Chest, Armoire			
Chest, Lingerie			
Chest, Gentleman			
Dresser			Number of Drawers
Dresser, Bureau			Number of Drawers
Dresser, Mirror		X X	Number of Drawers
Dresser, Vanity			Number of Drawers
Table, Bedside			

### CHILD/NURSERY

	Qty.	Dimensions	Notes
Bed, Child			
Car Seat			
Chair, Child			
Chair, Rocker			
Changing Table			
Chest, Toy			
Crib			
Desk, Child			
Dresser			Number of Drawers
Playpen			
Stroller			
Table, Child			
Boxes of Books			
Boxes of Toys			

### OFFICE/STUDY

	Qty.	Dimensions	Notes
Board - Black/White/Chalk			
Bookcase or Bookshelf		X X	
Computer	Tower	Monitor	

**Copier/Printer/Scanner**

Credenza		X	X	
Desk		X	X	
Desk, Chair				
File Cabinet				Number of Drawers

**DINING ROOM**

	Qty.	Dimensions		Notes
Art Work		X	X	
Buffet / Hutch		X	X	
Cabinet, China		X	X	
Cabinet, Corner		X	X	
Chair, Dining				
Chair, Dining With Arm				
Mirror		X	X	
Rug		Large	Small	
Table, Dining		X	X	
Table, Removable Glass		X	X	
Table, Leaf				
Table, Small				
Tea Cart				
Sideboard				

**KITCHEN**

	Qty.	Dimensions		Notes
Baker's Rack				
Bar Stool				
Cabinet		X	X	
Chair				
Chair, High				
Dishwasher				
Freezer		X	X	
Microwave				
Microwave Stand				
Range / Stove				
Refrigerator		X	X	

Serving Cart			
Table		X	X
Table, Removable Glass		X	X

### LAUNDRY ROOM

Qty.	Dimensions	Notes
Clothes Hamper		
Clothes Rack		
Ironing Board		
Mops / Brooms		
Stool		
Vacuum Cleaner		
Washing Machine	Top Front Load Service Requested	Brand
Dryer	Gas Electric Service Requested	Brand

### MISCELLANEOUS

Qty.	Dimensions	Notes
Air Conditioner, Portable		
Animal Cage	Cat Dog Bird	
Aquarium	X X	
Artificial Plant		
Artificial Tree		
Barbecue		
Bird Bath		
Boat on Trailer		
Cabinet	X X	
Camper on Trailer	X X	
Camping Gear - List		
Canoe / Kayak	Length	
Card Table		
Cat Tower		
Chair	Folding Lounge	
Cooler		
Cot		

Dog House				
Fan				
Farm Equipment - List				
Footlocker				
Garden Hose				
Garden Tools				
Glider				
Gun Cabinet	X	X	Weight	Location
Gym Equipment - List				
Heater				
Ladder		Height		
Lawn Mower		Push	Riding	
Motor Bike, Motorcycle		Year		
		Make		
		Model		
Partition / Folding Screen				
Pedestal				
Picnic Table		Bench		
Ping Pong / Pool Table	X	X	Slate	
Plastic Tote				
Pots, Empty for Plants				
Power Tools - List				
Power Tool Stand				
Rocker / Swing / Glider				
Safe	X	X	Weight	Location
Saw Horse				
Scuba Gear - List			Tank Certified Empty	
Sculpture	X	X		
Sewing Machine				
Sewing Machine Cabinet				
Shelving	X	X	Provide detail on Page 9	
Snow Blower				
Spa / Hot Tub	X	X		
Stand				
Surfboard / Paddle-board		Length		
Snowboard / Ski Equipment		Length		

Suitcase			
Table	Length		
Tire			
Tool Chest	X	X	
Shed	X	X	
Trailer	X	X	
Trash Can	Small	Large	
Trunk			
Wagon			
Wheelbarrow			
Work Bench	X	X	
Weights - Itemize			
Weight Bench			

	By Owner		By Carrier	
Dishpack: 18x18x27				
Small: 1.5 - 17x12x12				
Small With Books: 17x12x12				
Medium: 3.0 - 18x18x16				
Large: 4.5 - 18x18x24				
Extra Large: 6.0 - 22x22x21				
Mirror/Picture/Art: 38x4x60				
Lamp Box				
Lamp Shade Box				
Mattress	Crib	Twin	Full	Queen/King
Box Spring		Twin	Full	Queen/King
Wardrobe: 21 Inches of Hanging Space				

### Notes to Customer:

Photos or videos are welcomed.

If an item can not fit through the door, we can't ship it.

To prepare for the move, all electronics must be disconnected. Also, disconnect or defrost major appliances (washer, dryer, ice maker). We can arrange for a third party to provide these services.

Pendulum clocks, safes, pool tables, hot tubs, sewing machines, pianos and large screen televisions may require special servicing. Notify us of these items to ensure proper preparation for move day.

Refer to the Guide to a Successful Move for Transportation Limitations.



**Special Notes to the Relocation Consultant**

Empty rectangular box for notes.